



AGENDA

Tuesday, May 13, 2025: 6:00 PM

Town Council Business Meeting

E.S. Douglass Community Center: 1185 W. Pennsylvania Ave

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. TOWN MANAGER'S COMMENTS

a. Adopt Agenda

4. PUBLIC COMMENTS

5. CONSENT AGENDA

a. Adopt Resolution Honoring National Public Works Week

b. Authorize Town Manager to Execute Agreement with Weymouth Center for the Arts & Humanities for an Outgoing Loan of Artwork

c. Approve Meeting Minutes

Staff has prepared the following minutes for approval:

- April 3, 2025, Town Council Budget Retreat
- April 8, 2025, Town Council Business Meeting
- April 22, 2025, Town Council Work Session

d. Budget Amendment

Finance Staff are requesting an amendment to the Utility Fund budget to properly recognize compensated absences per new reporting requirements of General Accounting Standards Board (GASB) 101.

e. Request to Close Fund 71 and Transfer any remaining balance to the General and Utility Funds

Finance staff are requesting the formal closure of Budgetary Fund 71, historically used as a clearing house for employee payroll withholdings toward various benefits, as these transactions will be recorded through the general and utility funds moving forward.

6. PUBLIC HEARINGS - LEGISLATIVE

a. FY26 Budget Hearing

Town Manager Parsons will present the draft FY26 Budget during one of the two scheduled Public Hearing ahead of Budget adoption on June 10th.

b. OA-01-25: Proposed Text Amendments to the Southern Pines Unified Development Ordinance

The Town of Southern Pines Planning Department is proposing to amend the Unified Development Ordinance (UDO) with a variety of text amendments related to recent changes in North Carolina General Statute (NCGS) passed as Session Law (SL) 2024-49 (SB 166). Planning staff is also using this opportunity to propose a suggested change to the Watershed Protection Overlay (WPO) that came from the Division of Energy, Mineral and Land Resources at NCDEQ and a staff-recommended change to Board of Adjustment voting requirements to improve consistency with state law.

c. Z-03-25 Village Walk Conditional Zoning District

Trevor Hansen of Koontz Jones Design PLLC, on behalf of Moore HL Properties Inc., has submitted a request to rezone five parcels in between SW Service Road and S Hale Street from Office/Service (OS) to Residential Mixed Housing Conditional Zoning District (RM-1CD) with several proposed conditions. The application includes both a rezoning and a Major Subdivision Preliminary Plat. A separate evidentiary hearing will be held on the Major Subdivision Preliminary Plat.

7. PUBLIC HEARINGS - EVIDENTIARY

a. MAPP-01-25: Village Walk Major Subdivision Preliminary Plat

Trevor Hansen of Koontz Jones Design PLLC, on behalf of Moore HL Properties Inc., has submitted a request for a major subdivision preliminary plat to subdivide +2.86 acres of land into 12 single-family 0.04-acre lots, three four-family 0.08-acre lots, and one common area 2.17-acre lot—a total of 16 lots. This application must be preceded by approval of a Conditional Zoning District.

8. ACTION ITEMS

a. Consider Ordinance #3114 Amending Chapter 70 of the Town's Code of Ordinances

Chapter 70 includes local regulations concerning traffic control, parking and similar. One section addresses parking in front of the Sunrise Theater and was enacted based on a prior request. As operations have since changed, they have requested that the Council remove this provision. Staff reviewed Chapter 70 in its entirety for other necessary administrative revisions.

b. Direct the Town Clerk to investigate the sufficiency of the petition and certify the result and set a public hearing date for Annexation application AX-01-25.

An application for annexation was received and staff has prepared the following documents for approval:

Resolution #1112 - Direct the Clerk to Investigate the Sufficiency of the petition and certify the result, per NCGS 160A-31(c)

Resolution #1114 - Setting the Date of Public Hearing for June 10, 2025 for Annexation Application AX-01-25

c. Nomination of Properties for the National Register of Historic Places

Town Staff (Mason Mattox) and The Chief Elected Official of the Town (Mayor Taylor Clement) received a letter from the State Historic Preservation Office (SHPO) requesting comment on two formal National Register of Historic Places nominations; one for Amos Broadway Theater, and the other for Trinity AME Zion Church. The sites were nominated to the NRHP by HMW Preservation (Heather Slane) on behalf of their respective property owners.

9. ADJOURNMENT

Meetings/work sessions of the Southern Pines Town Council are now available on the Town's [YouTube channel](https://www.youtube.com/channel/UCvXx2Qk). Video of the Town Council meetings will be live streamed on the channel for viewing either during the meetings or after they have concluded. Please note, the video is provided only for the purposes of viewing the meetings; public comments or questions are not accepted via the live stream. To receive notifications when new content is published, please "subscribe" to the Town's channel at <https://bit.ly/3hXx2Qk>