



MINUTES

Monday, August 22, 2022: 3:00 PM

Town Council Work Session

**C. Michael Haney Community Room: Southern Pines Police Department
450 W. Pennsylvania Ave**

1. CALL TO ORDER

Mayor Haney called the meeting to order. The following members of Town Council were present: Mayor Carol Haney; Paul Murphy; Bill Pate; and Ann Petersen.

Note: Taylor Clement entered the room at 3:05 pm

2. TOWN MANAGER'S COMMENTS

Town Manager Reagan Parsons reviewed the agenda.

3. ACTION ITEMS

a. Consider Written Decision for SU-04-22 Boles Funeral Home Expansion

Staff has prepared a formal Written Decision document for the application SU-04-22 Boles Funeral Home that was approved by the Town Council at the August 9th, 2022 Regular Meeting.

Mayor Haney introduced the item to the Council.

Mayor Pro Tem Murphy moved to approve the written decision for SU-04-22 as prepared by the Town staff, seconded by Councilmember Petersen; the vote was unanimous at 4-0 (Councilmember Clement was not present).

Motion passed.

b. Consider Resolutions #1020 and #1021 Authorizing the Donation of Town Surplus Property

- Resolution #1020 - Authorizing the donation of a surplus air compressor to the West End Fire and Rescue Squad, a 501(c)(3) organization. The air compressor is out of warranty and no longer supported by the manufacturer.

- Resolution #1021 - Authorizing the donation of surplus fire department turn-out gear to the Rotary Club of Southern Pines, a 501(c)(4) organization, so that they may redistribute to a developing and under-funded fire department in countries where standards regarding such gear allow it to be used. The surplus turn-out gear has surpassed its

service life pursuant to United States NFPA (National Fire Protection Agency) standards. Mayor Haney introduced the item to the Council. Discussion ensued.

Councilmember Pate moved to approve Resolution #1020 and Resolution #1021 regarding the donation of Town Surplus Property, seconded by Mayor Pro Tem Murphy ; the vote was unanimous.

Motion passed.

c. Consider Resolution #1022: Direct Clerk to Investigate AX-04-22, S&S Partners, LLP

S&S Partners, LLP is petitioning the Town to annex approximately 2.32. acres of land located on the southeast corner of Brucewood Road and South Carlisle Street. The first step in the annexation process is for the Town Council to direct the Town Clerk to investigate the sufficiency of the petition and certify the result, per NCGS 160A-31(c).

Mayor Haney introduced the item to the Council.

Councilmember Pate moved to approve Resolution #1022 directing the Town Clerk to investigate the petitions received for the voluntary annexation of properties as defined in the submitted written metes and bounds descriptions under application AX-04-22, seconded by Councilmember Clement; the vote was unanimous.

Motion passed.

d. Comprehensive Long Range Plan Project Update & Appointment of Community Advisory Committee

Staff will provide an update on the CLRP project, including a list of community members that the Planning Board recommends to form a Community Advisory Committee (CAC). Per UDO Section 8.15 and NCGS 160D-306, the Town Council may formally create an advisory committee by ordinance. The CAC will then begin work with the project consultants.

Planning Director Grieve and Planning & Development Specialist Rachel Mann reviewed the proposed Ordinances to the Council.

Discussion ensued.

i. Consider Ordinance Authorizing Creation of the Community Advisory Committee (CAC)

Adoption of an Ordinance per NCGS 160D-306 to create a Special Project Advisory Committee to assist with creation of the new Comprehensive Long Range Plan.

Councilmember Pate moved to approve Ordinance #2021 authorizing the creation of the Community Advisory Committee, seconded by Mayor Pro Tem Murphy; the vote was unanimous.

Motion passed.

ii. Consider Appointments of the Community Advisory Committee (CAC)

The Town received 39 applications from people interested in serving on the CAC. The Planning Board has reviewed the applications and recommended 15 candidates for

Council to consider.

Councilmember Pate moved to accept the proposed appointments for the Community Advisory Committee, seconded by Mayor Pro Tem Murphy; the vote was unanimous. Motion passed.

4. COUNCIL UPDATES AND DISCUSSION

a. Proposed Lease with GoPines, LLC for Electric Vehicle Charging Stations

Staff has worked with Go Pines, LLC, to develop a lease agreement to provide the infrastructure for electric vehicle charging stations at Reservoir Park as well as in the downtown district (Bennett St. parking lot). Council adopted on August 9th a Resolution of Intent to enter into a lease for this purpose; based on the mandatory notice requirements in NCGS §160A-272, the Council could take action on the lease document at the September 26th work session. GoPines, LLC will be present at the work session to answer any questions that Council may have regarding the proposed lease, installation, charges, and similar.

Assistant Town Manager Jessica Roth and Chris Hofinsperger from Go Pines, LLC were present to answer the Council's questions regarding the proposed lease agreement. Discussion ensued.

b. Welcome to Southern Pines Lease

Welcome to Southern Pines, Inc. has an existing lease with the Town for part of the train station in order to operate the Welcome Center and Cultural History Museum, along with carrying out the services required in the Caretaker Agreement with Amtrak. The existing lease expires at the end of October.

Town Manager Parsons discussed the item with the Council. Suzanne Coleman was present to answer any questions. Discussion ensued.

c. Blake Webb: Development Concept at 164 S. Bennett St.

Blake Webb with Capital Commercial, LLC and Carolina Commercial Property Management, LLC has requested a discussion with the Town Council regarding a potential mixed-use commercial building at 164 S. Bennett St.

Councilmember Petersen objected to the item being put on the meeting agenda before any application was filed.

Councilmember Clement asked if the Planning Department objected to this procedure.

Town Manager Parsons advised that this was a decision for the Council, not the Planning Department staff.

Discussion ensued.

Blake Webb from Capital Commercial, LLC along with Enrique Artiga of Artiga Designs gave an overview of the proposed project.

Discussion ensued.

d. Discuss the Potential of Creating a School Zone for Southern Pines Elementary

Staff will share the details of the request that has been received.
Town Manager Parsons reviewed the item for the Council.
Discussion ensued.

e. Douglass Community Center Name

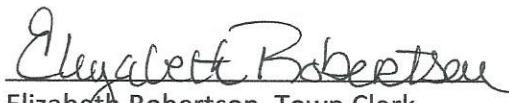
The Town's "Douglass Community Center" was named in honor of Mayor Emanuel S. Douglass, who was the first African American Mayor of Southern Pines. The West Southern Pines Community Connectors have requested that the center be formally named E. S. Douglass Community Center to better clarify the reference.

Town Manager Parsons reviewed the item for the Council.
Dorothy Brower was present to answer the Council's questions
Discussion ensued.

5. ADJOURNMENT

Upon motion by Councilmember Pate, seconded by Mayor Pro Tem Murphy and carried unanimously, Council adjourned at 4:20 pm.

Respectfully submitted:


Elizabeth Robertson, Town Clerk



**TOWN OF SOUTHERN PINES ORDINANCE #2021
ESTABLISHING A COMMUNITY ADVISORY COMMITTEE FOR THE TOWN OF
SOUTHERN PINES PER NORTH CAROLINA GENERAL STATUTE 160D**

THAT WHEREAS, the Town Council of Southern Pines has deemed it appropriate to undertake a public process to update the 2016 Comprehensive Long Range Plan (CLRP); and

WHEREAS, a consultant has been selected to lead the update effort, and part of the proposed process involves the creation of a Community Advisory Committee; and

WHEREAS, North Carolina General Statute 160d-360 reads *A local government may by ordinance establish additional advisory boards as deemed appropriate. The ordinance establishing such boards shall specify the composition and duties of such boards. (2019-111, s. 2.4; 2020-3, s. 4.33(a); 2020-25, s. 51(a), (b), (d).)*

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Town Council of the Town of Southern Pines, North Carolina at its Regular Work Session Meeting assembled on the 22nd day of August, 2022:

Section 1. That a Community Advisory Committee (CAC), comprised of no more than fifteen (15) members, be created.

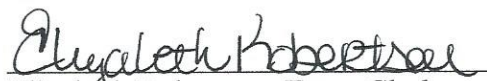
Section 2. That the CAC shall serve as a “sounding board” for the CLRP Update authors, in addition to assisting them in advancing the planning process, and meeting as a Committee a minimum of four times during the update process.

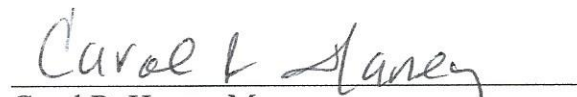
Section 3. That this Ordinance shall be and remain in full force and effect from the date of its adoption until such time that an updated CLRP document is adopted by the Town Council of Southern Pines, at such time the Committee shall be dissolved.

Adopted this 22nd day of August, 2022.

ATTEST:

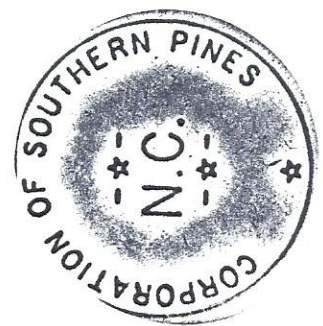
TOWN OF SOUTHERN PINES


Elizabeth Robertson, Town Clerk


Carol R. Haney, Mayor

APPROVED AS TO FORM:


DeWitt “Mac” McCaffey, Town Attorney



I certify that this Ordinance was adopted by the Town Council of the Town of Southern Pines at its meeting on August 22, 2022 as shown in the Minutes of the Town Council meeting for that date.


Elizabeth Robertson, Town Clerk

**TOWN OF SOUTHERN PINES RESOLUTION #1020
AUTHORIZING DISPOSITION OF SURPLUS FIRE DEPARTMENT
EQUIPMENT BY DONATION**

THAT WHEREAS, the Town of Southern Pines possesses certain items identified below that have been identified as surplus and no longer of use by the Town; and

WHEREAS, the Town Council of the Town of Southern Pines desires to dispose of said surplus property in a manner that will aid non-profit organizations, sister cities, and other units of government; and

WHEREAS, pursuant to N.C. Gen. Stat. 160A-280, the Town may convey to non-profits, sister cities, and other units of government personal property that the governing board determines to be surplus, obsolete or no longer useable by the Town; and

WHEREAS, the West End Fire and Rescue Squad is a non-profit 501(c)(3) organization in North Carolina;

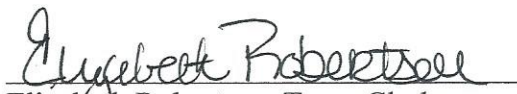
NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southern Pines:

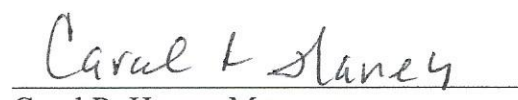
1. That the following equipment as identified by the Fire Chief and Purchasing Agent be declared surplus property:
 - a. A working but out of warranty and no longer supported by manufacturer Ingersoll-Rand model BAP15TH3 air compressor for SCBA refilling; and
2. That the conveyance of said surplus property to the West End Fire and Rescue Squad is hereby approved and accepted.

Adopted this 22nd day of August, 2022

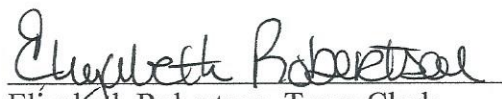
ATTEST:

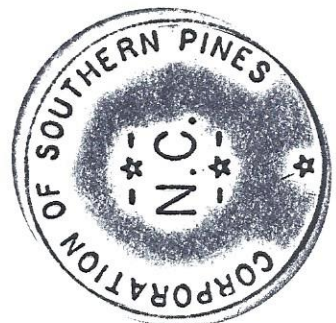
TOWN OF SOUTHERN PINES:


Elizabeth Robertson, Town Clerk


Carol R. Haney, Mayor

I certify that this Resolution was adopted by the Town Council of the Town of Southern Pines at its meeting on August 22, 2022 as shown in the minutes of the Town Council for that date.


Elizabeth Robertson, Town Clerk



**TOWN OF SOUTHERN PINES RESOLUTION #1021
AUTHORIZING DISPOSITION OF SURPLUS FIRE DEPARTMENT
EQUIPMENT BY DONATION**

THAT WHEREAS, the Town of Southern Pines possesses certain items identified in Exhibit A (attached) that have been identified as surplus and no longer of use by the Town due to end of service life pursuant to United States NFPA (National Fire Protection Agency) standards; and

WHEREAS, the Town Council of the Town of Southern Pines desires to dispose of said surplus property in a manner that will aid non-profit organizations, sister cities, and other units of government; and

WHEREAS, pursuant to N.C. Gen. Stat. 160A-280, the Town may convey to non-profits, sister cities, and other units of government personal property that the governing board determines to be surplus, obsolete or no longer useable by the Town; and

WHEREAS, the Rotary Club of Southern Pines is a non-profit 501(c)(4) organization that, in addition to other charitable activities, has requested surplus fire department turnout gear and equipment be donated to them so they may re-distribute said gear and equipment to developing and under-funded fire departments in countries where standards regarding identified gear and equipment allow it to be used;

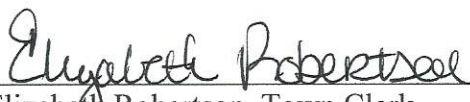
NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southern Pines:

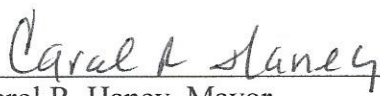
1. That the equipment as identified in Exhibit A (attached) by the Fire Chief and Purchasing Agent be declared surplus property:
2. That the conveyance of said surplus property to the Rotary Club of Southern Pines is hereby approved and accepted.

Adopted this 22nd day of August, 2022

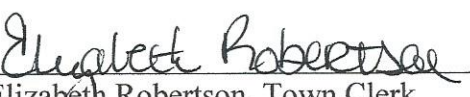
ATTEST:

TOWN OF SOUTHERN PINES:


Elizabeth Robertson, Town Clerk


Carol R. Haney, Mayor

I certify that this Resolution was adopted by the Town Council of the Town of Southern Pines at its meeting on August 22, 2022 as shown in the minutes of the Town Council for that date.


Elizabeth Robertson, Town Clerk

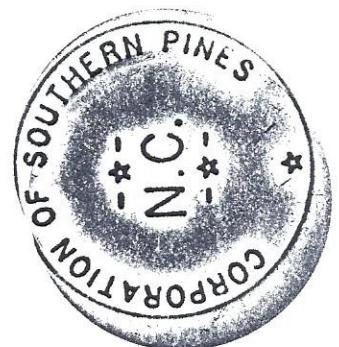


Exhibit A

Items are no longer usable due to end of service life standards per NFPA. For donation to US based non-profits for re-distribution to NON-US fire departments.

Turnout Coats – 20 each

Coats (Forestry) – 22 each

Turnout Pants – 36 each

Pants (Forestry) – 18 each

Helmets – 10 each

Helmets (Forestry) – 16 each

Pairs of Boots – 25 each

Pairs of Boots (Forestry) – 5 each

Turnout Hoods – 39 each

Gloves (Extrication) – 7 each

Gloves (Fire Fighting) – 11 each

TOWN OF SOUTHERN PINES RESOLUTION #1022
DIRECTING THE CLERK TO INVESTIGATE A PETITION RECEIVED
UNDER G.S. 160A-31

AX-04-22: S&S Partners/Morganton Park North Master Association

WHEREAS, a petition requesting annexation of an area described in said petition was received on August 2, 2022 by the Town Council of the Town of Southern Pines; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

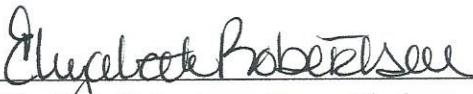
WHEREAS, the Town Council of the Town of Southern Pines deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southern Pines that the Town Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the Town Council the result of her investigation.

Adopted this 22nd day of August, 2022.

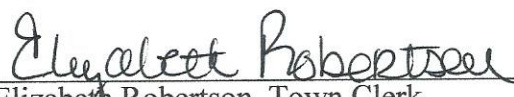
ATTEST:

TOWN OF SOUTHERN PINES


Elizabeth Robertson, Town Clerk


Carol R. Haney, Mayor

I certify that this Resolution was adopted by the Town Council of the Town of Southern Pines at its meeting on August 22, 2022 as shown in the Minutes of the Town Council meeting for that date.


Elizabeth Robertson, Town Clerk

