



AGENDA

Monday, October 24, 2022: 3:00 PM

Town Council Work Session

**C. Michael Haney Community Room: Southern Pines Police Department
450 W. Pennsylvania Ave**

1. CALL TO ORDER

2. TOWN MANAGER'S COMMENTS

3. COUNCIL UPDATES AND DISCUSSION

a. Town Branding Presentation

The Town is currently updating the Comprehensive Long Range Plan (CLRP) and is under contract with City Explained, Inc. for this work. The contract outlines "planning cycle 0" as a Town Wide Branding Strategy. Tripp Muldrow will virtually present the proposed branding concept, which includes a new logo for the Town.

b. Planning & Community Development Specialist Update

Planning & Community Development Specialist Rachel Mann will present a summary of work undertaken since her last update in May.

c. DFI Phase II Project Update

Sarah Odio from DFI will attend to present an update.

d. Waste Services Discussion

Councilmember Clement has requested a discussion regarding the Town transitioning from contracted waste services to performing this service with Town employees.

e. Continued Revenue Replacement Discussion

Staff will provide additional information on proposed projects.

4. ACTION ITEMS

a. Consider Appointments to the Historic District Commission

The Town has received two applications to fill two open seats on the Historic District Commission due to recent resignations. These appointees will serve the balance of the unexpired terms.

i. Appoint Sandra Carroll, term to expire March 9, 2024

ii. Appoint Michelle Peele, term to expire July 12, 2025

b. Consider Updated Public Works Fee Schedule

As part of the administrative updates to the Town's Code of Ordinances, staff has reviewed the Public

Works fee schedule, located in Chapter 50. This is not a schedule that is generally assessed to the general public, but rather when the department has to perform billable work and the Town's expenses should be recouped. The schedule also includes fees for development inspections. Updates to this fee schedule have previously been discussed and reviewed by Council on September 26th, October 5th, and October 11th and posted publicly.

c. Consider Planning Board Appointment(s)

There have been some recent applications that could be considered for current vacancies on the Planning Board.

d. AX-05-22 Pine Street - Direct Clerk to Investigate

Veronica Lofton is requesting voluntary annexation of .41 acres that is currently outside of the corporate limits of the Town of Southern Pines. Per the Moore County tax records, the subject property is identified as PIN 857216729769 (PARID 00033536).

e. AX-06-22 Petty Street - Direct Clerk to Investigate

Dewey Holderfield, on behalf of Moore HL Properties, Inc., is requesting voluntary annexation of .461 acres that is currently outside of the corporate limits of the Town of Southern Pines. Per the Moore County tax records, the subject property is identified as PIN 858220804641 (PARID 00032386).

f. AR-09-20 EDS Modular Extension Request

Jill Connett, Head of School at Episcopal Day School requests a one-year extension of Architectural Compliance Permit AR-09-20 which granted the school the ability to maintain a modular classroom for three years. The original permit approving a modular classroom (AR-04-17) was approved in 2017 for an initial three-year period and then extended via AR-09-20 for a second three-year period.

g. Authorize the Mayor to Execute a Lease with Welcome to Southern Pines, Inc.

This is a lease renewal with Welcome to Southern Pines, Inc. to operate a Welcome Center in the train station. In accordance with NCGS §160A-272, the Town Council adopted a Resolution of Intent providing notice of the proposed lease at the September 13th meeting.

h. Authorize the Mayor to Execute a Lease with Verizon Wireless for the Weymouth Water Tank

This is a lease renewal with Verizon Wireless for an antenna on the Town's Weymouth water tank on Ridge Street. In accordance with NCGS §160A-272, the Town Council adopted a Resolution of Intent providing notice of the proposed lease at the September 13th meeting.

i. Approve Town Council Meeting Minutes for September 2022

- September 7, 2022
- September 13, 2022
- September 26, 2022

Staff has prepared draft meeting minutes for September.

5. CLOSED SESSION

a. Closed session as authorized in N.C.G.S. §143-318.11(a)(6).

Council will conduct the Town Manager's annual review.

6. ADJOURNMENT

meetings will be live streamed on the channel for viewing either during the meetings or after they have concluded. Please note, the video is provided only for the purposes of viewing the meetings; public comments or questions are not accepted via the live stream. To receive notifications when new content is published, please “subscribe” to the Town’s channel at <https://bit.ly/3hXx2Qk>