



MINUTES

Tuesday, December 5, 2023: 6:00 PM
Town Council Agenda Meeting
E.S. Douglass Community Center
1185 W. Pennsylvania Ave

1. CALL TO ORDER

Mayor Haney called the meeting to order. The following members of Town Council were present: Carol Haney, Paul Murphy, Taylor Clement; Bill Pate; and Ann Petersen.

2. TOWN MANAGER'S COMMENTS

Town Manager Reagan Parsons reviewed the agenda.

3. ACTION ITEMS

a. Approve November 2023 Minutes

Mayor Haney introduced the item.

No changes were requested.

Councilmember Pate moved to approve the November minutes, seconded by Mayor Pro Tem Murphy; the vote was unanimous.

Motion passed.

b. Accept Certification from the November 7, 2023 Municipal Election

This document certifies the election of Taylor Clement as Mayor, and Debra Gray and Bill Pate as Councilmembers.

Mayor Haney introduced the item.

Councilmember Petersen moved to accept the Certification of the Election of Taylor Clement as mayor and Bill Pate and Debra Gray as Councilmembers, seconded by Mayor Pro Tem Murphy; the vote was unanimous.

Motion passed.

4. ORGANIZATIONAL MATTERS

Mayor Carol Haney thanked her family for their support and recognized her mother, two daughters and 3 of her grandchildren present in the audience. Mayor Haney also thanked the community for their support as well as the past and present council for their support and service to the Town. Mayor Haney recognized the Town staff for their good work.

Mayor Pro Tem Murphy addressed the meeting and expressed his thanks and gratitude for having served with the Mayor and the Council. Mayor Pro Tem Murphy also recognized his wife in the audience and her support for the last 32 years.

a. Community Remarks

Community members are invited to share remarks with Mayor Haney and Mayor Pro-Tem Murphy as they leave officer or for Mayor-Elect Taylor Clement, Council-Elect Debra Gray, or Councilmember Bill Pate as they take office. Public comments on other matters will be received at the beginning of the December 12th business meeting, as normal.

Suzanne Coleman, 225 N. May Street, along with Joseph Hill, on behalf of the board and volunteers of the Welcome Center presented Mayor Haney and Mayor Pro Tem Murphy with the Welcome Center's 1st Christmas Ornament featuring the photography of Joseph Hill, as a thank you for her generous support of the Center.

Ms. Coleman went on to thank Mayor Haney for her leadership and dedication to the Town and looks forward to her continued presence as a member of the Appearance Commission. Ms. Coleman then expressed her gratitude for Mayor Pro Tem Murphy's presence on the Council and wished him luck and blessings on his future endeavors.

Joseph Hill thanked both the Mayor and Mayor Pro Tem along with the rest of the staff for what they do to make the community special and caring for all the citizens of the Southern Pines community.

Dorothy Brower, 102 E. Monroe addressed Mayor Haney and thanked her for her leadership and being a well-known presence in the community. Ms. Brower then addressed Mayor Pro Tem Murphy and expressed her gratitude for his passion and commitment to the community and being the person citizens could look to for guidance. Ms. Brower then went on to thank the remaining Councilmembers, the new Councilmembers and staff for their work for the community.

Mayor Elect Clement thanked Mayor Haney and Mayor Pro Tem Murphy for their dedication and service to the community.

Councilmember Pate, Councilmember Petersen and incoming Councilmember Debra Gray all expressed their thankfulness and gratitude to Mayor Haney and Mayor Pro Tem Murphy for their leadership and commitment to the community.

b. Recognize Outgoing Councilmembers

Mayor Haney and Mayor Pro Tem Murphy did not seek re-election.

Town Manager Parsons, explaining the meaning behind the gift, asked Mayor Elect Clement to present Mayor Pro Tem Murphy with the traditional 'golden putter' as an outgoing gift from the Town.

Town Manager Parsons and Mayor Elect Clement then presented Mayor Haney with a framed photo taken by David St. Clair of a snowy scene in downtown Southern Pines, explaining that Mayor Haney wished for a different gift since she already had a golden putter.

c. Oath of Office: Mayor Taylor Clement

Town Clerk Beth Robertson will execute the oath of office for Mayor-Elect Taylor Clement.

Town Clerk Beth Robertson swore in Taylor Clement as Mayor of the Town of Southern Pines with the assistance of Mayor Clement's oldest

d. Oath of Office: Councilmembers Debra Gray and Bill Pate

Mayor Clement will execute the oath of office for Councilmember-Elect Gray and for the second term for Councilmember Pate.

Mayor Clement swore in Rev. Debra Gray as Councilmember for the Town of Southern Pines with the assistance of Ms. Gray's mother.

Mayor Clement swore in Bill Pate as Councilmember for the Town of Southern Pines with the assistance of his wife and children.

e. Appoint Mayor Pro-Tem and Treasurer

Councilmembers fulfill a variety of roles, which are reviewed annually. Council will revisit some of these roles in early 2024 after the 5th Councilmember is appointed.

1. Mayor Pro-Tem
2. Treasurer

Mayor Clement moved to appoint Councilmember Pate as Mayor Pro Tem and Councilmember Petersen as Treasurer, seconded by Councilmember Pate; the vote was unanimous.
Motion passed.

f. Approve the 2024 Meeting Schedule

Council will adopt their schedule for meetings and work sessions in 2024.

Town Manager Parsons reviewed the proposed 2024 meeting schedule.

Councilmember Pate moved to approve the 2024 Council Meeting Schedule as shown in the packet, seconded by Councilmember Petersen; the vote was unanimous.

Motion passed.

5. REVIEW PROPOSED CONSENT AGENDA FOR DECEMBER 12 AGENDA

a. Appearance Commission Appointments

Two residents have applied for appointment to vacant seats on the Appearance Commission. The Commission requests that Council approve their appointments, along with re-appointing two existing members with expired terms.

1. Carol Haney, term to expire 12/31/26
2. Dallas Mosman, term to expire 12/31/26
3. Birtha Shaw, term to expire 12/31/26
4. Cynthia Dowdy, term to expire 12/31/27

Town Manager Parsons reviewed the item.

Asst. Town Manager Roth advised that Gigi Walters also requested a reappointment since her term is expiring.

Mayor Clement recommended staggering the expiration dates of appointees in the future to avoid the large number of appointments needing to be considered at one time. Councilmember Petersen concurs and wished to discuss the matter further at a future work session.

Town Manager Parsons stated that staff would provide the committee histories prior to the January work session meeting.

Mayor Clement asked staff to provide optional dates for reappointment, staggered in 6-month intervals, as well as a list of current vacancies for the January work session.

Town Manager Parsons recommended that the appointment be carried out now and once dates and intervals for re-appointments are discussed and decided then propose the Council to re-adopt the board rosters with the new term dates except where prohibited by statute.

b. Library Advisory Board Appointments

Two members of the Library Advisory Board have expiring terms and are interested in re-appointment.

1. Jackie Covington, term to expire 12/31/26
2. Elizabeth Strickland, term to expire 12/31/26

c. Historic District Commission Appointment

Robert Anderson is interested in being re-appointed to the Historic District Commission, with a term to expire 3/10/27.

d. Approve Ordinances #3020 and #3021 Amending the FY 23-24 Budget to Order Two Fire Trucks

As discussed at the November 28th work session, staff recommends ordering a new fire engine and ladder truck, for an estimated total of \$2,577,365. These ordinances amend the FY 23-24 budget to transfer \$1,077,365 from fund balance, to be combined with the \$1,500,000 that was designated for this purchase at the November 14th meeting. Placing this order now will allow the Town to avoid an end-of-year price increase.

Town Manager Parsons reviewed the item.

6. REVIEW PUBLIC HEARING APPLICATIONS FOR DECEMBER 12 AGENDA

a. SU-01-23: Expansion of authorized land uses in 1998 Mill Creek Mixed-Use Development Master Plan

Mr. Bob Koontz of Koontz Jones Design, on behalf of Mill Creek Partners, LLC, has submitted a Special Use Permit amendment application pursuant to §2.21.12(A) of the Town of Southern Pines Unified Development Ordinance (UDO) to expand the authorized land uses in the General Business conditional zoning district (GB-CD) portion of the Mill Creek development.

Town Manager Parsons advised that this item would be a quasi-judicial hearing.

b. Z-04-23: Expansion of an existing GB-CD zoning district at Valley View Road and US Highway 1

Mr. Corey Longstreet of Windridge Gardens, LLC, and property owner has submitted a request to extend a prior General Business Conditional Zoning District (GB-CD; i.e., Z-07-01) to the remaining 1.07 acres of the existing 2.49-acre parcel, which was not included in the original approval and is zoned Residential Single-Family with 30,000 minimum lot size (i.e., RS-3).

Town Manager Parsons gave a brief overview of the item.

7. ADJOURNMENT

Upon a motion by Councilmember Petersen, seconded by Councilmember Pate and carried unanimously, Council adjourned at 6:55 pm.

Motion passed.

Respectfully submitted:


Elizabeth Robertson, Town Clerk

