



Tuesday, December 12, 2023: 6:00 PM
Town Council Business Meeting
Douglass Community Center: 1185 W. Pennsylvania Ave

1. CALL TO ORDER

Mayor Clement called the meeting to order. The following members of Town Council were present: Mayor Taylor Clement; Bill Pate; Ann Petersen; and Debra Gray.

2. PLEDGE OF ALLEGIANCE

3. TOWN MANAGER'S COMMENTS

Town Manager Reagan Parsons reviewed the agenda and reminded everyone that there would be no work session for December 2023. The next Council meeting is scheduled for January 9, 2024.

Councilmember Petersen made a motion to request that Item 5d on the Agenda be moved to an Action Item, prior to the Consent Agenda but after Public Comments, in an effort to promote transparency. The motion was seconded by Mayor Pro Tem Pate; the motion was unanimous.

4. PUBLIC COMMENTS

Dorothy Brower, 102 E Monroe, advised the Council that mail deliveries at residences are arriving later in the day, sometimes after dark, which raises some safety concerns for older residents. The local USPS supervisor was asked and responded that, due to the population increase, the routes have gotten longer, so mail arrives at residences later. Ms. Brower went to Congressional Representative Mr. Hudson's office to lodge a concern. Ms. Brower asks the Council to advocate for this issue and suggests that the Council drive throughout the neighborhoods, all together and separately, during both the daytime and nighttime, to learn more about the community. Ms. Brower asserts that the lighting is insufficient in some neighborhoods and asks that the town work so that the amount of light provided should match throughout all neighborhoods within the town. Ms. Brower also requested the Council's support of the Community Connectors.

Patty Camp, 114 Belmont Court, objected to the Knollwood Multi-Use Path Project and asks that the Council consider the resident's opinions when moving forward with the plan.

Doug Hedges, 110 Triple Crown, objected to the Knollwood Multi-Use Path Project and asserts that it is too dangerous for pedestrians to cross Airport Road and feels that the current stop signs for pedestrians and not vehicles are confusing. Mr. Hedges suggests the installation of warning signs that vehicles yield to pedestrians and a solar light for pedestrians to push to cross. Mr. Hedges feels a majority of residents of Longleaf are against the expansion plan of the Multi-Use Path Project and feels the Council should listen to them. Town Manager Parsons advised those present that Airport Road is a DOT roadway, so the Town is unable to make any of the suggested changes but would reach out to the DOT with the suggestions.

Chuck Golick, 100 Steeplechase Way, asserts that the Longleaf Community is against the project and they are concerned with the safety issues of removing the middle lane on Knoll Road, which will increase the chances of walkers, bikers, and runners being hit.

Glen Camp, 114 Belmont Court, spoke against the change in Knoll Road and feels that the removal of

the middle lane, which is used by lawn maintenance crews, Longleaf golf delivery trucks, and residents, and the removal of it will negatively affect the residents. Mr. Camp also welcomed the new Councilmembers to their new positions.

Craig Williamson, 500 Pommel Lane, shared that he is pro Knollwood Multi-Use Path Project and feels that the people using the middle lane now represent a danger.

Mayor Clement advised that there is not a plan at the moment, and she doesn't think that this item will be on the Agenda for another 2-3 months and when a 30% design is achieved then a public hearing will be held.

8. ACTION ITEMS

d. Approve Ordinances #3020 and #3021 Amending the FY 23-24 Budget to Order Two Fire Trucks

As discussed at the November 28th work session, staff recommends ordering a new fire engine and ladder truck, for an estimated total of \$2,577,365. These ordinances amend the FY 23-24 budget to transfer \$1,077,365 from fund balance, to be combined with the \$1,500,000 that was designated for this purchase at the November 14th meeting. Placing this order now will allow the Town to avoid an end-of-year price increase.

Asst. Town Manager/Fire Chief Mike Cameron was asked to come up to the microphone.

Councilmember Petersen asked Asst. Town Manager/Fire Chief Cameron to explain the details of purchasing the fire trucks and the correlation between the age of the fire trucks and the insurance rates for the town and its citizens.

Asst. Town Manager/Fire Chief Cameron advised the Council that fire departments in North Carolina are subject to inspection every 5 years and that inspections directly effects homeowners and business insurance rates within that community. The number of firefighters and the number and type of fire/ rescue apparatus and machines the department has is part of the inspection score. The current fire and rescue trucks are designed to be used for 20 years. The two fire trucks that are currency being requested are coming up to their 20 year mark. The current delivery time for fire trucks is 36 - 40 months and, considering that, along with the price increases taking place, the staff believes that by placing the order for the trucks now, the Town will save a significant amount of money in the long term.

Mayor Pro Tem Pate moved to approve Ordinance #3020 & #3021 for the fire truck purchase, seconded by Councilmember Gray; the vote was unanimous.

Motion passed.

5. CONSENT AGENDA

Mayor Pro Tem Pate moved to approve the Consent Agenda, seconded by Councilmember Gray; the vote was unanimous.

Motion passed.

a. Approve Appearance Commission Appointments

Two residents have applied for appointment to vacant seats on the Appearance Commission. The Commission requests that Council approve their appointments, along with re-appointing three existing members with expired terms.

1. Carol Haney, term to expire 12/31/26
2. Dallas Mosman, term to expire 12/31/26
3. BIRTHA Shaw, term to expire 12/31/26
4. Gigi Walter, term to expire 12/31/26
5. Cynthia Dowdy, term to expire 12/31/27

b. Approve Library Advisory Board Appointments

Two members of the Library Advisory Board have expiring terms and are interested in re-appointment.

1. Jackie Covington, term to expire 12/31/26
2. Elizabeth Strickland, term to expire 12/31/26

c. Approve Historic District Commission Appointment

Robert Anderson is interested in being re-appointed to the Historic District Commission, with a term to expire 3/10/27.

6. PUBLIC HEARINGS

a. SU-01-23: Expansion of authorized land uses in 1998 Mill Creek Mixed-Use Development Master Plan

Mr. Bob Koontz of Koontz Jones Design, on behalf of Mill Creek Partners, LLC, has submitted a Special Use Permit amendment application pursuant to §2.21.12(A) of the Town of Southern Pines Unified Development Ordinance (UDO) to expand the authorized land uses in the General Business conditional zoning district (GB-CD) portion of the Mill Creek development.

Mayor Clement asked applicant to introduce and give an overview of the project.

Paul Saathoff of Bob Koontz Design addressed the Council and requested a continuance based on the staff report comments.

Planning Director Grieve concurs.

Councilmember Gray moved to approve the request for continuance of the public hearing for SU-01-23; Expansion of Authorized Land Uses in 1998 Mill Creek Development Main Plan to the regular Council Business meeting on January 9, 2024, at 6:00 pm. The motion was seconded by Councilmember Petersen and the vote was 3-0 with Councilmember Pate being recused. Motion passed.

b. Z-04-23: Expansion of an existing GB-CD zoning district at Valley View Road and US Highway 1

Mr. Corey Longstreet of Windridge Gardens, LLC, and property owner has submitted a request to extend a prior General Business Conditional Zoning District (GB-CD; i.e., Z-07-01) to the remaining 1.07 acres of the existing 2.49-acre parcel, which was not included in the original approval and is zoned Residential Single-Family with 30,000 minimum lot size (i.e., RS-3).

Mayor Clement opened the public hearing.

Planning Director Grieve reviewed the application and staff report for the Council.

Mr. Cory Longstreet of 1630 Valley View Road thanked the staff for working with him on the project.

No other public comments were voiced.

Mayor Clement closed the public hearing.

Mayor Pro Tem Pate moved that after reviewing the proposed rezoning and the criteria for consideration of zoning amendments, and after considering the comments received at the Town Council's public hearing and the Planning Board's written recommendation, the proposed amendment to the Town of Southern Pines Zoning Map is reasonable, in the public interest, and consistent with the current character of the Hyland Hills neighborhood and the criteria set forth in the Town of Southern Pines Unified Development Ordinance §2.17.9 and the standards in §2.17.11 for reasons set forth in the Planning Board's resolution. Therefore, the requested rezoning from RS-3 to GB-CD is a reasonable request for the reasons mentioned in the Planning Board's resolution and

within the staff report for Z-04-23. The motion was seconded by Councilmember Gray and the vote was unanimous.

Motion passed.

Mayor Pro Tem Pate then made a motion to approve Z-01-23 as submitted and as set forth in the attachments to staff report Z-04-23 with the following mutually agreed upon conditions:

a) The permitted use shall be restricted to low-volume lawn and garden supplies (i.e., LBCS 2123) which may be stored and displayed outdoors using the existing fencing. When new fencing is proposed, the fencing may remain between the use and the 30' buffers and shall be required to conform with the UDO standards at that time;

b) Required buffers, which have been administratively reduced by the Planning Director to 30' for the highway, side, and rear yards of the portion of the property currently being rezoned, shall remain undisturbed (e.g., no tree removal nor side grading, at a minimum) and existing vegetation shall be considered to comply with all buffer requirements;

c) Existing clearings for driveway, parking, and building shall be used to protect the longleaf pine forest; and

d) No manufacturing operation shall occur on site.

The motion was seconded by Councilmember Gray and the vote was unanimous.

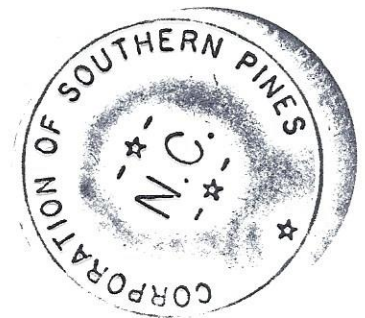
Motion passed.

7. ADJOURNMENT

Upon motion by Mayor Pro Tem Pate, seconded by Councilmember Gray and carried unanimously, Council adjourned at 6:56 pm.

Respectfully submitted:


Elizabeth Robertson, Town Clerk





**ORDINANCE #3021
AMENDING THE FIRE TRUCKS PURCHASE PROJECT BUDGET**

BE IT ORDAINED, by the Town of Southern Pines Town Council, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1: The Finance Officer is authorized to increase the prior established fund for the purpose of funding the purchase of two fire trucks.

Section 2: The officers of this unit are hereby directed to proceed with the project within the terms of the ordinance documents, the rules and regulations of the appropriate state laws and the budget contained herein.

Section 3: The following additional revenue is anticipated to be available;

Equipment/Trucks	<u>\$1,077,365</u>
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Total Additional Project Revenues:	<u>\$1,077,365</u>
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Section 4: The following additional amounts are appropriated for the project:

Transfer In – General Fund	<u>\$1,077,365</u>
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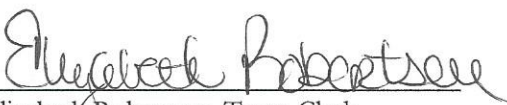
Total Additional Project Costs:	<u>\$1,077,365</u>
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Section 5: The Finance Officer will hereby maintain a separate fund for the future purchase of two fire trucks. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to provide accounting to the agency required by the agreement and federal and state regulations.

Section 6: This ordinance became effective December 12th, 2023.

Adopted the 12th day of December 2023.

I certify that this ordinance was adopted by the Town Council of the Town of Southern Pines at its meeting of December 12, 2023 as shown in the minutes of the Town Council for that date.


Elizabeth Robertson, Town Clerk



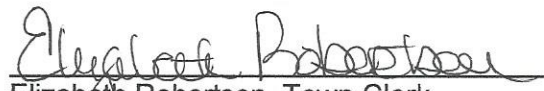


**ORDINANCE #3020
AMENDING THE 2023/2024 FISCAL YEAR BUDGET
FIRE VEHICLES**

BE IT ORDAINED AND ESTABLISHED by the Town Council of the Town of Southern Pines in regular session assembled this 12th day of December, 2023 that the Operating Budget for the Fiscal Year 2023/2024 is hereby amended as follows:

<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>CODE</u>	<u>INCREASE</u>	<u>DECREASE</u>
General Fund	Transfer to – CP Fire Vehicles	10-670-5100	\$ 1,077,365	
General Fund	Fund Balance Appropriations	10-397-1000	\$ 1,077,365	

I certify that this ordinance was adopted by the Town Council of the Town of Southern Pines at its meeting of December 12, 2023 as shown in the minutes of the Town Council for that date.


Elizabeth Robertson, Town Clerk

