



AGENDA

Tuesday, March 19, 2024: 3:00 PM

Town Council Work Session

**C. Michael Haney Community Room: Southern Pines Police Department
450 W. Pennsylvania Ave**

1. CALL TO ORDER

2. TOWN MANAGER'S COMMENTS

3. ACTION ITEMS

a. Consider SU-01-23: Written Decision for Mill Creek CUP Amendment

Staff has prepared a draft Written Decision for application SU-01-23, Mill Creek Conditional Use Permit Amendment, for the Town Council's review and approval.

b. Consider Ordinance #3033 to Amend the Recreation Improvements Project Fund Budget

When the Town's pool was inspected and permitted for the 2023 summer season, the County Environmental Health department noted that the pool interior "will have to be sanded and repainted before the 2024 pool season." Staff has explored various options to complete this work and bring into compliance. With the recommended approach, a vendor will hydro-blast the surface and apply an epoxy paint for a total estimated cost of \$28,923. There are some available funds that can be applied to this project, requiring a budget amendment of \$18,500. More details are included in the packet.

c. Reschedule the May Business Meeting to Wednesday, May 15th

The Moore County Board of Elections will use the E.S. Douglass Community Center for a second primary on Tuesday, May 14, which conflicts with the regularly scheduled Town Council business meeting and public hearing on the FY 24-25 budget. The Council is expected to take action to move this meeting to Wednesday, May 15th at 6pm, still at the E.S. Douglass Center.

d. Consider Executing a Professional Services Contract with CPL to Complete a Feasibility Study for an Addition to the Finance Building

At the February 27th Council work session, staff presented options for advancing renovations to the finance and administration building. Council asked staff to obtain a cost proposal from CPL to evaluate the feasibility of adding on to the 7,100 square-foot finance building to increase its size. CPL has provided a proposal to evaluate two potential additions for a not-to-exceed fee of \$24,520. More details are included in the packet.

4. COUNCIL UPDATES AND DISCUSSION

a. Mt. Hope Cemetery Plot Fees

Staff is working on some minor updates to Chapter 92 of the Code of Ordinances, which regulates the manner in which Mt. Hope Cemetery is maintained, including the sale of lots and burials. One change includes removing fees from Chapter 92 and adding them to the stand-alone Town fee schedule. Staff seeks direction from Council on 1) the desire to increase the plot fees and 2) the proposed fees. It appears that the fees have not been increased since at least 1994. More details are included in the packet.

b. System Development Fee Analysis

Staff will provide some history and background on system development fees (SDF). This discussion is intended to provide some context for newer council members ahead of a public hearing, planned for May, on the detailed SDF analysis report.

c. Planning Department Update

Staff will update Council on applications advancing from the Planning Board to Council and implementation efforts related to the 2040 Comprehensive Plan.

5. COUNCIL ROUNDTABLE

6. ADJOURNMENT

Meetings/work sessions of the Southern Pines Town Council are now available on the Town's [YouTube channel](https://bit.ly/3hXx2Qk). Video of the Town Council meetings will be live streamed on the channel for viewing either during the meetings or after they have concluded. Please note, the video is provided only for the purposes of viewing the meetings; public comments or questions are not accepted via the live stream. To receive notifications when new content is published, please "subscribe" to the Town's channel at <https://bit.ly/3hXx2Qk>